



AVILA

BEACH HOTEL

Conference & Banqueting
Food and Beverage options

Avila Beach Hotel • Penstraat 130
meetingevents@avilabeachhotel.com



AVILA

BEACH HOTEL

CLOSE YOUR EYES AND LET US COORDINATE

Relieve some of the related stress in making arrangements for your corporate event by contacting us. The Avila Beach Hotel, with its timeless elegance, exquisite food & beverage offerings, friendly staff and beautiful locations, is delighted and eager to help you plan a successful event for your valuable colleagues and/or respected clients.

Contact our Meeting & Events
Department for more information:

+5999 - 788 1949 ext. 7121
meetingevents@avilabeachhotel.com



Content



Planning an event in the near future?

Avila Beach Hotel is acknowledged as one of the best hotels to celebrate any kind of event, business meeting and other celebration on the island. We take pride in providing our guests the very best in service and experience; whether it's a small brain-storm session or the successful launching of your brand

new product to your clientele. Most of our meeting rooms are easily adaptable to multiple setups in order to offer our guests tailor-made solutions for a celebration, corporate meeting, seminar or product launch.

Conference Rooms	U-shape	Classroom style	Theater style	Round table set up
Boardroom	x	x	x	6
Koetshuis	16	12	30	x
La Belle Alliance	30	50	100	60
Voyager Conference room	12	16	30	24

Consideration should be given to the maximum capacity of event/meeting spaces to ensure that the total number of attendees/delegates does not negatively impact the experience of our guests and your valued clients/colleagues.

Let us know your set up

All meeting rooms are set up according to your wishes including tables and chairs but excluding all linen. This can be arranged and provided at an additional fee. We will include this in your personalized quote upon request.

Internet facility

Free WI-FI available in all our conference rooms. Please ask us for the code and we will be happy to provide you with it.



Koetshuis

The Koetshuis, 'Carriage House' has an ambience of its heritage, and is ideal for medium sized groups. The room is most appropriate for a training, presentation or meeting. Also perfect for a private lunch or dinner event.

Half Day available at USD. 495

Full Day available at USD. 895



Boardroom

The Boardroom, our executive meeting room, is located on the second floor of the Koetshuis. This room with an oval table is suitable for groups of up to 6 persons.

Half Day available at USD. 395

Full Day available at USD. 695



La Belle Alliance

Avila's largest room with excellent acoustics. The La Belle Alliance is excellent for larger groups. The sound qualities of this location are ideal for presentations and musical performances. The Ante Sala is included in the room-rent when renting the La Belle Alliance.

Half Day starting at USD. 595

Full Day starting at USD. 1095



Conference & Events Venues

A successful event start with the right venue



Voyager Conference room

The exclusive Voyager Conference Room is located next to the hotel lobby, Perfect for small groups who you would like to pamper and impress. This location contains a flat screen TV which can easily be connected to your laptop which displays your presentation.

Half Day available at USD. 595

Full Day available at USD. 995



Coffee Breaks

Pick your coffee break(s) below and mix with your desired sweet and/or savory snack add-ons

'A fresh start' Coffee Break

Start your meeting with fresh brewed regular or decaffeinated coffee and specialty teas, iced water and cookies.

Infused water.....	USD. 22.00
One coffee break per person.....	USD. 15.95
Two coffee breaks per person.....	USD. 27.95

'Stretch your feet' Coffee Break

Enjoy a cup of fresh brewed coffee or a cup of specialty tea, iced water and juice, served with cookies.

Infused water.....	USD. 22.00
One coffee break per person.....	USD. 15.95
Two coffee breaks per person.....	USD. 27.95
Three coffee breaks per person.....	USD. 38.95

Sweet and/or Savory snack add-ons

Sweet stop, satisfy your sweet tooth - price p.p.

Slice of cake	USD. 4.95
Assorted muffins.....	USD. 5.95
Assorted donuts.....	USD. 5.95
Assorted cookies (per dozen).....	USD. 22.95

Snack on hand, our savory snacks get a high five - price p.p.

Arepitas with cheese.....	USD. 3.95
Saucijzen broodje	USD. 3.95
Pastech keshi	USD. 3.95
Pastechi tuna.....	USD. 3.95
Pastechi karni.....	USD. 3.95
Pastechi galiña.....	USD. 3.95
Skewer of marinated chicken.....	USD. 4.95
Skewer of marinated beef.....	USD. 4.95
Small goat cheese topped flatbread.....	USD. 4.95

Healthy fest, eat well think better - price p.p.

Fruit sticks	USD. 3.95
Yogurt and cereal parfait	USD. 5.95
Vegetarian quiche bite.....	USD. 3.95
Caesar salad mini wrap.....	USD. 5.95
Caesar salad mini wrap w/chicken.....	USD. 7.95
Watermelon feta salad shooter	USD. 3.95
Vegetable sticks and pita bread with assorted dips.....	USD. 3.95
(blue cheese / humus / vegetable dips)	
Mini sandwiches with cucumber and tuna salad.....	USD. 3.95
Garbanzo stuffed bell peppers.....	USD. 3.95
Spinach and cheese quesadillas.....	USD. 4.95
Baguette mozzarella, tomato, basil.....	USD. 6.95
Stuffed asiago basil mushrooms.....	USD. 3.95
Assorted open sandwiches each.....	USD. 6.95
(beef, salmon, chicken salad)	

Prices include all taxes.



What goes best
with **Meetings?**
Coffee and Bites

Work hard,
snack often!



Full Day Package

All-in-One

- Coffee, regular and/or decaffeinated, selected specialty tea and iced water throughout the day
- AM - break includes assorted breakfast pastry & juice
- Lunch break includes a selection deli styled wraps & sandwiches, served with our soup of the day. Soft drinks and juices are included during lunch
- PM - break includes a hot snack & a fruit smoothie shooter

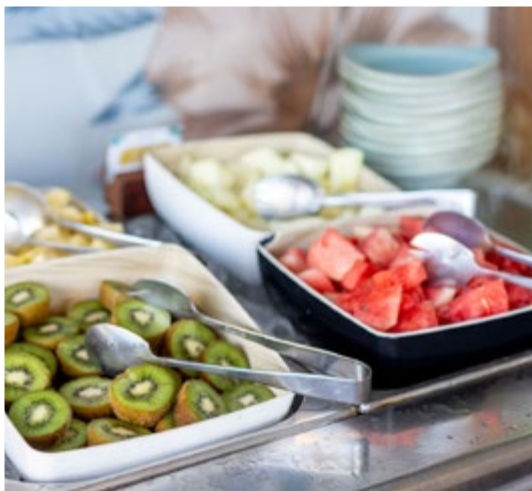
Price per personUSD.67.95

Lunch break add-ons

- Smoked chicken quiche
Add-on price per personUSD. 3.95
- Salad bar consisting of 3 salads, condiments included
Add-on price per personUSD. 6.95
- Smoked salmon and condiments
Add-on price per personUSD. 9.95
- Dessert station includes an array of small sweets
Add-on price per personUSD. 8.95

Please note that it's only possible to choose add-on items per group, not per individual.

Prices include all taxes.



Start a new habit:
**Have breakfast
at Avila**

'Bon Dia' Deluxe Continental Breakfast

Fresh from our bakery

- Selection of bread with butter
- Croissants
- Assorted breakfast pastries and mini muffins
- Butter and sweet condiments
- Deli styled cold cuts

Fresh & Lite

- Seasonal cut fresh fruits

Hot

- Hashbrown
- Mini egg fritatas

Drinks

- Freshly brewed coffee & specialty tea
- Selection of chilled fruit juices
- Fresh milk

Price per personUSD. 22.95

'Rise & Shine' Breakfast Buffet

Fresh from our bakery

- Selection of bread with butter
- Croissants
- Bagels
- Assorted breakfast pastries
- Deli styled cold cuts
- Smoked salmon, lemon wedges, capers & cream cheese
- Butter and sweet condiments

Fresh & Lite

- Yoghurt parfaits
- Seasonal sliced fruits

Hot

- Cinnamon French toast sticks with syrup and icing sugar
- Breakfast sausages
- Oven roasted breakfast potatoes
- Scrambled eggs
- Mini vegetarian quiche

Drinks

- Freshly brewed coffee & specialty tea
- Selection of chilled fruit juices

Price per personUSD. 27.95

Prices include all taxes. Minimum 30 persons.

Brunch Buffet

Bread basket

- Assorted rolls and bread with condiments

Salad bar

- Marinated olive and artichoke salad
- Tomato & mozzarella salad with basil & virgin olive oil
- Caesar salad with traditional garnishes
- Tuna salad
- Ceviche
- Dressings and condiments

Seafood

- Smoked salmon accompanied with condiments
- Baby shrimp cocktail

Cold meats

- Assorted deli cold cuts with pickled onions and pickles
- Assorted cheeses

Soup

- Local style beef soup

Hot

- Eggs benedict
- Breakfast sausage
- Potato hash
- Vegetable quiche
- Beef strips in ginger-soy sauce
- Pan-fried Mahi-Mahi served with a spicy papaya salsa
- Steamed rice topped with toasted coconut
- Fried plantain

Desserts

- Pumpkin and raisin pancakes
- Mango cake topped with berry coulis
- Chocolate chip mousse
- Carrot cake
- Fruit salad

Price per personUSD. 56.95

Prices includes all taxes. Minimum 30 perosns.



Viva la Brunch



All buffets come with a selection of bread and butter

'Chuchubi' Lunch Buffet

Salad bar

- Garden salad, herbs, croutons, crumbled feta cheese
- Crab and corn salad
- Orange and cucumber minted salad

Soup

- Seafood soup

Hot

- Stir fried beef strips with shiitake mushrooms in a soy ginger sauce
- Pan fried snapper filet, Creole sauce
- Coconut steamed basmati rice
- Boiled sweet potatoes, garden vegetables

Desserts

- Cheesecake with a red fruit coulis
- Tiramisu with a coffee sauce

Price per personUSD. 48.95

'Prikichi' Lunch Buffet

Salad bar

- Tropical cous cous salad with raisins and dried papaya
- Mixed greens topped with nuts and cranberries
- Tuna salad

Soup

- Oven roasted pumpkin soup

Hot

- Poached salmon in a creamy roasted lemon and baby shrimp sauce
- Sautéed chili and lime chicken thighs with rosemary infused sauce
- Oven roasted potatoes
- Steamed garden vegetables

Desserts

- Coconut brownie
- Strawberry panna cotta

Price per personUSD. 45.95

Prices include all taxes. Minimum 30 persons.

Plated Lunch

Starters

- Caesar salad with chicken, shaved parmesan, and croutons
- House marinated salmon with condiments
- Tomato infused watermelon topped with goat cheese, rucola vinaigrette

Soups

- Local seafood soup served with 'pika'
- Hearty beef soup 'sopi karni'
- Garden vegetable and chicken soup
- Broccoli soup

Main Courses

- Pan seared Mahi-Mahi filet, grilled polenta, spicy papaya salsa
- Filet of chicken, coconut rice, fried plantain and lemongrass sauce
- Red snapper, sweet potato hash, roasted pumpkin and corn, bell pepper sauce
- Grilled filet mignon, Cabernet demi-glace, Sundried tomato polenta, vegetables, basil infused tomato salsa

Desserts

- Fresh berry panna cotta and crème of passion fruit
- Apple coconut cake with caramelized nut crumble
- White chocolate and banana crème brulee
- Carrot and cinnamon cake

One combination to be chosen for **all participants**.

Price per person 2-course lunch	USD. 35.95
Price per person 3-course lunch	USD. 46.95
Soup and salad only	USD. 27.95



Keep your options open for smaller groups (up to 20 persons) with our **plated lunch menu** and build the perfect plate from various dishes



Soup, Salad, Sandwich & Dessert Break

Choose of our homemade soup, a deli styled sandwich or wrap and top it off with dessert.

Price per personUSD. 38.95

*One combination to be chosen for all participants.
Prices include all taxes.*

Craft your perfect combo For USD 27.95 or select

Salads: Each USD 16.95

- Niçoise salad
- Caesar topped with croutons
- Tomato with aged balsamic dressing
- Cucumber and orange sections
- Crab and corn combo with diced tomatoes
- Green greens with walnuts, tangy cranberries, old Dutch cheese, apples and a green herb vinaigrette
- Pasta and pesto combo

Or a soup from: Each USD 10.95

- Garden vegetable and chicken soup
- Basil infused oven roasted tomato soup
- Roasted pumpkin soup
- Seafood soup, served with local 'pika'
- Banana and grated coconut soup

A light Lunch
nourishes your
creativity,
ideas will flourish
and productivity
soars.



High Tea

Our chef will prepare fine selections!

Finger Sandwiches

- Smoked salmon and herbed cream cheese
- Truffle mayonnaise and Parma ham
- Brie cheese and tomato
- Mini wrap Turkey ham and cucumber

Savories

- Goat cheese mousse with a tomato gelee
- Mini tuna tartar topped with crème of avocado
- Smoked salmon with sweet mustard dill sauce
- House marinated salmon with dried capers
- Spicy peach gazpacho
- Quiche Lorraine
- Frittata

Sweets

- Scones
- Whipped cream
- Fraiche
- Fruit marmalades
- Chocolate dipped fruit
- Fruit sections
- Assorted small sweet pastries
- Mini cakes and muffins

Drinks

- Assorted juices
- Herbed teas, fresh brewed regular or decaffeinated coffee

Price per personUSD. 49.95

Price includes all taxes. Minimum 30 pax.

A cup of tea is
a **great excuse**
to share **great**
thoughts with
great minds.



All buffets come
with a selection
of bread and butter

Keep your options
open with our
plated dinner menu
on page 14

'Kinikini' Dinner Buffet

Soup

- Banana soup

Starters

- Baby shrimp cocktail
- Caribbean crab & corn salad
- Spicy tuna salad
- Sweet and sour cucumber salad
- Mixed greens

Hot items

- 'Keshi Yena' a local style chicken stew dish
- 'Karni Stoba' a local style beef stew
- Seared dradu topped with a papaya and cilantro salsa
- Rice and beans
- Fried plantain
- Fried yucca

Desserts

- Prune and carrot cake
- Coffee and coconut mousse
- Lemon and pineapple yoghurt tartlet

Price per personUSD. 52.95

'Barika Hel' Dinner Buffet

Soup

- Creamy chicken and mushroom soup

Starters

- Mixed greens and herbs salad
- Orange shrimp salad
- Potato and bacon salad
- Marinated artichoke with feta cheese, plum tomatoes and olives
- Three bean, bean and corn salad

Hot items

- Seared grouper topped with macadamia nuts and mango salsa
- Cilantro & jerk chicken breast in lime sauce
- Tomato stew with chorizo and pork loin
- Steamed broccoli and green beans with garlic butter sauce
- Boiled sweet potato and candied pumpkin

Desserts

- Strawberry mousse shooter
- Passion fruit lollipops
- Fruit sticks
- Tiramisu

Price per personUSD. 57.95



The fondest memories are made when gathered around the table.

All plated dinners require a minimum of three courses. Offering; A choice of Starter or Soup, followed by an Entrée and Dessert.

Please select one (1) starter or soup from the options provided. You may choose from two (2) entrées. Finally, pick one (1) dessert that will be served to your entire group of guests.

Please ensure that your final menu selection is submitted to our Meeting & Events department **no later than 24 hours** before the scheduled date of your event.

Plated Dinner

Starters

- Homemade pastrami cannelloni served with couscous salad
- Smoked chicken, crisp salad, raspberry dressing
- Marinated salmon, saffron mayonnaise, pickled cucumber
- Tuna and smoked scampi combination, plantain crisp, avocado crème
- Tomato infused watermelon, goat cheese crumble, walnuts, cherry tomatoes, oil sprinkle

Price per person per itemUSD. 16.95

Soups

- Local styled fish soup, fried funchi crisp, local 'pika'
- Clear soup of beef, pumpkin, roasted corn, plantain and yucca

Price per person per itemUSD. 10.95

Entrée / Main courses

- Pistachio crusted salmon steak, pumpkin risotto, cherry tomato
- Seared red snapper fillet, soft polenta cake, grilled corn, lobster butter sauce
- Surf and turf, grilled fillet of beef and jumbo shrimp, crisp chorizo, fried yucca, spicy garlic shallot butter

Price per person itemUSD. 32.95

Vegetarian main courses

- Garden vegetable pesto pasta tossed with fresh basil, zucchini, bell peppers, green asparagus and mushroom
- Vegetable Napoleon, deep fried rocket salad and tomato salsa
- Polenta cake topped with mushroom fricassee and blue cheese

Price per person per itemUSD. 28.95

Desserts

- Bread cake, raisin crème, lemongrass meringues
- Pink peppercorn parfait, basil sponge cake, orange crisp, pistachio crumble
- Banana crème brûlée with vanilla short bread and pistachio ice cream
- Assorted cheeses, nuts, toasted raisin bread, red onion compote - add Nafl. 5.00 per person

Price per person per itemUSD. 10.95

Prices include all taxes. Minimum 20 persons.



Grill station with live cooking and Chef for two hours

Soup

- BBQ bean soup with condiments; crème fraîche / scallions / tortilla chips

Salad bar

- Mixed green salad
- Pasta and ham salad
- Corn and potato salad
- Spicy coleslaw
- Caribbean crab salad
- Tuna, green bean & egg salad

Off the grill

- Grilled salmon
- Grouper with a tomato cucumber salsa
- Steak burgers
- Lemon grilled chicken breast
- Honey glazed baby ribs

Sides

- Rosemary oven baked potatoes
- Fresh corn on the cob
- Brown sugar molasses baked beans

Desserts

- Key lime pie
- White chocolate cheesecake tartlets
- Apple caramel pie
- Fresh fruit sticks

Price per personUSD. 59.95

Family style Pincho dinner, ideal for groups up to 30 persons

Sides to share

- Bread and butter basket
- Pasta pesto salad
- Green herbs and lettuce salad
- Potato and tuna corn salad
- Rosemary oven baked potatoes
- Fresh corn on the cob
- Vegetables

Pinchos to share

- Grilled salmon
- Grilled scampi
- Beef skewer with bell peppers and onions
- Cajun marinated grilled chicken breast

Desserts to share

- Carrot and cinnamon mini cakes
- Fruit tartlets
- Chocolate chip mousse

Price per personUSD. 55.95

Prices include all taxes. Minimum 30 persons.

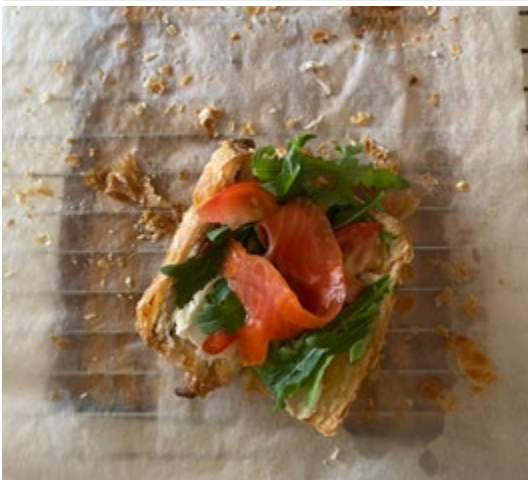
Canapés - USD. 3.95 each

Canapé with smoked salmon and creme fraîche • Canapé with smoked chicken and mango papaya compote • Bruschetta with tuna tartar and pickled onion lemon jelly • Bruschetta topped with sundried tomato and basil relish • Quiche Lorraine topped with red onion marmalade



Bite size snacks - USD. 3.95 each

Chicken drumstick with honey mustard BBQ marinade • Breaded shrimps with yoghurt-garlic sauce • Dutch 'bitterbal' • Fish 'bitterball' • Chorizo 'kroket' • Cheese ball with basil mayo • Funchi fritter topped with pulled chicken stew



Healthy snacks - USD. 3.95 each

Gazpacho shooter of cucumber and watermelon • Gazpacho shooter of peach with a touch of local 'pika' • Fresh ceviche with pickled cucumber • Tomato infused watermelon with goat cheese and pistachio nuts • Mini Caesar salad wrap • Pumpkin soup shooter • Pea & mint soup shooter topped with Parmesan crisp

Canapés and Snacks

Prices include all taxes

Finger food snacks - USD. 3.95 each

Pastechi keshi • Pastechi tuna • Pastechi galiña • Small chicken sate with crispy Asian style coleslaw and coconut peanut sauce • Asian style soy glazed beef skewer • Bisque cappuccino soup shooter topped with orange foam • Pizza rolls

Premium snacks - USD. 6.95 each

Skewer with tuna, salmon and gamba with spicy tomato sauce • Mini tuna burger topped with papaya salsa • Mini beef slider topped with jalapeno and cheddar cheese • Mini roll with local styled beef stew



Crispy snacks - USD. 3.95 per person

Trailblazer mix nuts served in a cone • Plantain and yucca chips • Pita chips with dip sauce • Veggie sticks served with a blue cheese dip • Chicken nacho bite • Salted caramel popcorn served in a cone



Beverages

Prices include all taxes

Surprise your guests with a special welcome drink



Standard open bar

2h USD. 39.95 pp • 1h USD. 22.95 pp

Assorted beers, white, red & rosé house wine, White label whisky, Bacardi rum white, Bacardi lemon, vodka, gin, assortment of soft drinks (Coca Cola, soda, tonic, Sprite, diet cola), assortment of juices (orange, pineapple, fruit punch)



Premium open bar

2h USD. 42.95 pp • 1h USD. 24.95 pp

Assorted beers, white, red & rosé house wine, Black, White label whisky, Bacardi rum white, Bacardi lemon, vodka, gin, Ponche Crema, assortment of soft drinks (Coca Cola, soda, tonic, Sprite, diet cola), assortment of juices (orange, pineapple, fruit punch)

Deluxe open bar

2h USD. 48.95 pp • 1h USD. 26.95 pp

Assorted beers, white, red & rosé house wine, Black, White label whisky, Bacardi rum white, Bacardi lemon, vodka, gin, Ponche Crema, Amaretto, Tia Maria, assortment of soft drinks, assortment of juices

Drinks as per consumption

Coffee & Tea.....	USD.	3.50
Awa di lamunchi.....	USD.	4.50
Soft drinks/Juices	USD.	3.95
Polar beer.....	USD.	5.50
Amstel Bright.....	USD.	6.00
Brassa.....	USD.	6.00
Heineken beer	USD.	6.00
Sherry/vermouth/port	USD.	7.95
House brand Liquors	USD.	8.95
House wine red/white/rosé.....	USD.	8.95
Selected Cognac.....	USD.	9.95
Virgin Daiquiries/Coladas	USD.	7.95
Daiquiries/Coladas.....	USD.	13.95

Ask about our premium brand liquor selection and prices

Limited open bar

2h USD. 29.95 pp • 1h USD. 17.95 pp

Assorted beers, white, red & rosé house wine, assortment of soft drinks (Coca Cola, soda, tonic, Sprite, diet cola), assortment of juices (orange, pineapple, fruit punch)



Non alcoholic open bar

2h USD. 24.95 pp • 1h USD. 13.95 pp

Assortment of soft drinks (Coca Cola, soda, tonic, Sprite, diet cola), assortment of juices (orange, pineapple, fruit punch)



Audio Visual equipment

We are pleased to provide the following Audio Visual (A/V) equipment options for your convenience. Please be aware that rental prices may vary for certain items.

Furthermore we offer video conferencing equipment upon request.

Should you need any further information concerning A/V equipment, please let us know and we will provide you a list of the possibilities.

Free WI-FI is available in all our conference rooms.

A/V equipment	Price in USD. per day
Flipchart & markers	29.00
Plasma monitor	210.00
Laptop computer	71.00
Laser pointer	36.00
Beamer (power point)	252.00
Sound system	265.00
Clip-on Microphone	75.00
Wireless Microphone	75.00
Wired Microphone	22.00
Table stand for Microphone	10.00
Floor stand for Microphone	16.00
Lectern	free of charge

Prices include all taxes.

See it
Hear it
Do it





The place for
making things
happen



Terms & Conditions

It is a great honor to organize your event at the Avila Beach Hotel. Our staff is at your service and dedicated to create an unforgettable experience that is uniquely yours. However, please find below a list of terms and conditions which are applicable to your event.

Provisional bookings

All telephone and e-mail bookings will be regarded as tentative and must be confirmed in writing. Reservations will be made on a first-come basis. Provisional bookings will be processed and held free of charge for a maximum of two weeks. Within this timeframe written confirmation is required in order to retain the booking. If no confirmation is received the booking will be cancelled.

Information deadline

Number of persons

Please note that you are required to inform us about the final amount of persons attending the event no later than one week prior to your event. The final number of

persons confirmed is the amount that we will prepare and charge for, despite the amount that actually attends in case there are less attendants.

Food & Beverage choices

Avila Beach Hotel would like to be informed about the final food and beverage choices. **The latest time to inform us about the food and beverage choices is 1 week prior to your event date.** Failure to comply with this could result in not being able to deliver the requested items. **For events within the same week at least two days prior.**

Set-up

In order to make sure the event location is set up in time, we kindly ask you to inform us about the set up requirements upon confirmation. **Changes should be passed on no later than two working days (Monday to Friday) before the event.**

A/V equipment

We kindly request confirmation of all **A/V equipment at**

least one-week prior to the actual date of the event(s).

Minimum of persons for food and beverage

It is necessary to state a minimum number of people attending your event(s).

Should your amount of attendees as stated in your signed quotation increase within 5 work days prior to the event, the Avila Beach Hotel reserves the right to make Food & Beverage adjustments accordingly, to ensure the expected quality and service.

On the other hand, should your amount of attendees stated in your signed quotation decreases and be lower than expected within 5 work days prior to the event, the Avila Beach Hotel reserves the right to charge the full amount stated in your signed quotation.

- Parties consisting of a maximum of 10 persons may order an 'a la carte' lunch or dinner in one of our restaurants.

- Parties of between 10 and 15 persons, who prefer to lunch or dine 'à la carte', will have the opportunity to do so after a confirmation of the F&B Manager.
- For parties consisting of more than 15 persons Avila Beach Hotel has established these fixed banquet menus in this package.

It is our pleasure to offer several (choice) menus. However, we kindly request to choose the same menu for the entire group for both a lunch and dinner, or the chef-cook can offer an alternative.

- If you wish to add a cook behind your buffet, an additional fee of USD. 150.00 per hour will be added to your bill.

Reservation and cancellation policy

In the event that the client cancels a confirmed booking, the following charges will apply:

- Less than 7 work days' notice 50% of room hire
- Less than 2 work days' notice 100% of room hire and 100% Food & Beverage charges

Please note that Avila Beach Hotel cannot be held responsible for weather occurrences. A cancellation therefore due to weather circumstances will result in a cancellation fee to be determined by the hotel management. Of course we will do everything in our power to accommodate you anyways.

Food & Beverage obligations

We would be pleased to customize menus to suit any taste, occasion or dietary needs.

The Avila Beach Hotel has sole rights to supply food and beverage services to your event. Guests are not permitted to bring their own food and beverages for

consumption during the event. The only exceptions we can make to the abovementioned rule are, own arrangements can be made for cakes, champagne and local sweets.

Taxes

The prices mentioned include all taxes.

Payment conditions

As soon as all details are confirmed, we will forward you a detailed quotation. **Please note that we kindly request 100% prepayment 2 work days prior to the event.**

Failure to comply with this obligation may unfortunately result in us having to cancel the reservation. You may use a credit card to guarantee the payment of your reservation.

Musical entertainment

We highly recommend musical entertainment. Please note that the latest we can allow musical entertainment is until 23.00 hours, since we have to take our other hotel guests' good night's sleep in consideration. Additionally, the music genre and volume should align with the standards set by the Avila Beach Hotel. Please note that the Avila Beach Hotel reserves the right to interrupt the music at any moment.

Responsibility with third party vendors

You are allowed to make own arrangement for musical entertainment, event planners, fire-works, A/V equipment etc. It is however your responsibility to inform the Avila Beach Hotel of the requested services, within the stipulated timeframe of one week prior to the event date. Failure to comply with this may result in us

not being able to provide full service according to our standards and consequently could even cancel the arrangements. Or we will gladly assist with making these arrangements for you or provide you with contact information of our valued third party vendors.

The Avila Beach Hotel is not held responsible for any services provided by a third party vendor. In case third party services are not up to your standards or in line with your agreements and expectations this will have to be directly addressed to your dedicated third party contact person.

Personal property

You are allowed to supply your own decorations, A/V equipment, promotional material or other personal belongings to the event. Above mentioned should be cleared from the location **directly** after the event. Avila Beach Hotel is not responsible for the loss or damage of any of these items once the event is finished.

Non-smoking policy

Avila Beach Hotel operates a non-smoking policy in all its meeting rooms and restaurants. Please inform your attendees of this policy and ensure that they do not smoke whilst they are in the meeting rooms.